Large Group Plan (101+)

2024 Employer Healthcare Coverage Application

How to submit this application:

You must email or fax your signed and completed form to Sutter Health Plus. Missing information may delay processing your application.

EMAIL
shpsales@sutterhealth.org

FAX
1-916-736-5418

To complete the application process, please make your initial premium payment online or by check. *(Please select one.)*

☐ CHECK
Sutter Health Plus
P.O. Box 278136
Sacramento, CA 95827-8136

If paying by check, please include a copy with your application for faster processing.

☐ ONLINE
Pay your initial premium through the Sutter Health Plus Online Payment Center:

sutterhealthplus.org/binderpayment

If you paid online, please include the confirmation number for faster processing.

Confirmation #_____

Legal Company Name | **DBA** *(Account Name)* | **Requested Effective Date**

Section A – Benefit Plan Selection

Section A1 – HMO Plan Selection

Summit	**Peak**	**Ridge**	**Vista**
☐ ML78 HMO	☐ ML85 HMO	☐ ML92 HMO	☐ HD27 HDHP HMO
☐ ML79 HMO	☐ ML86 HMO	☐ ML93 HMO	☐ HD28 HDHP HMO
☐ ML80 HMO	☐ ML87 HMO	☐ ML94 HMO	☐ HD30 HDHP HMO
☐ ML81HMO	☐ ML88 HMO		☐ HD31 HDHP HMO
☐ ML82 HMO	☐ ML89 HMO		☐ HD32 HDHP HMO
☐ ML83 HMO	☐ ML90 HMO		☐ HD33 HDHP HMO
☐ ML84 HMO	☐ ML91 HMO		
☐ Other _____	☐ Other _____	☐ Other _____	☐ Other _____

All Sutter Health Plus plans prescription drug coverage is, on average, expected to equal or exceed the standard Medicare Part D benefit value. This is considered creditable coverage. Since this coverage is creditable, Medicare-eligible individuals do not have to enroll in a Medicare prescription drug plan while they maintain this coverage. Be aware, however, that if the individual has a subsequent break in this coverage of 63 days or longer any time after they were first eligible to enroll in a Medicare prescription drug plan, the individual could be subject to a late enrollment penalty in addition to the Medicare Part D premium.

Sutter Health Plus
Your Health Plan

Section A – Benefit Plan Selection Cont.

Section A2 – Optional Benefits Selection

☐ **Decline all optional benefits**

Please select the plan(s) you would like:

Acupuncture and Chiropractic (ACN)
Not available for HDHPs

- ☐ Acupuncture-only plan ID .....
- ☐ Chiropractic-only plan ID .....
- ☐ Acupuncture and Chiropractic plan ID .....
- ☐ Decline

Infertility

- ☐ IF50 Infertility
  50% Coinsurance
- ☐ Decline

Orthotics and Special Footwear

- ☐ OH20 Orthotics and Special Footwear
  Only available for HDHPs
- ☐ OP20 Orthotics and Special Footwear
  Not available for HDHPs
- ☐ Decline

Vision (VSP)

- ☐ Plan A / VA01 12/24/24
- ☐ Plan B / VA02 12/12/24
- ☐ Plan C / VA03 12/12/12
- ☐ Decline

Section A3 – Subaccounts *(Enrollment/Billing Unit)*

Please select any and all subaccounts that apply. Enter the name of any additional subaccounts if needed.

- ☐ Active
- ☐ COBRA
- ☐ Cal-COBRA*
- ☐ Early Retirees
- ☐ .....
- ☐ .....
- ☐ .....
- ☐ .....

Please list subaccounts (include address) that require a separate invoice:

- ☐ .....
- ☐ .....
- ☐ .....
- ☐ .....

**Cal-COBRA enrollees will receive a separate Cal-COBRA Election Notice and Enrollment Form to complete. The notice includes important information regarding healthcare coverage options and rates.*

Section B – Group Information

Street Address *(P.O. Boxes not accepted)* | **City** | **County** | **State** | **ZIP**

Correspondence Address *(P.O. Boxes accepted)* | **City** | **County** | **State** | **ZIP**

Federal Employer ID Number | **SIC Code***

Phone | **Fax** | **Chief Executive Officer or Proprietor**

Workers' Compensation Carrier | **Workers' Compensation Policy Number**

Are your benefits subject to ERISA regulations? ☐ Yes ☐ No

**You can look up your SIC Code on the Division of Corporation Finance: Standard Industry Classification (SIC) Code List at sec.gov/info/edgar/siccodes.htm.*

Benefits Administrator | **Title** | **Phone** | **Email**

Billing Contact *(If different from above)* | **Billing Address** ☐ Same as correspondence address above

Billing City | **Billing State** | **Billing ZIP**

Billing Contact Email | **Billing Contact Phone**

Type of Organization ☐ Sole Proprietorship ☐ Corporation ☐ Partnership ☐ Other _____

Federal COBRA Administrator's Contact Information

Vendor | **Contact Name**

Correspondence Address | **City**

State | **ZIP** | **Phone** | **Email**

Please mail the COBRA billing statement to: ☐ COBRA Administrator ☐ Group Benefits Administrator

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Employer Contribution Employees _____% of premium or $ _____ Dependents _____% of premium or $ _____

Please apply: ☐ Across all plans ☐ To the lowest-cost plan

Note: Employer must contribute a minimum of 50% of eligible employee premium for the lowest-cost medical plan offered by the employer.

Employee Eligibility Minimum hours worked per week _____

Section B – Group Information Cont.

Total Employee Participation

- _____ Full-time and full-time equivalent employees
- _____ Eligible employees in group
- _____ Eligible employees waiving medical coverage from all plans *(Please include all medical plans offered by Sutter Health Plus and other carriers)*

Note: A minimum of 50% participation of eligible employees is required, unless offered on a slice basis.

Eligible Employee – Employee eligible for health plan benefits who live, physically work or reside within the Sutter Health Plus licensed service area.

Full-time Employee – Employee working a minimum of 30 hours per week on average.

Full-time Equivalent (FTE) Employee – A combination of employees, each of whom individually is not a full-time employee, but who, in combination, are equivalent to a full-time employee.

Sutter Health Plus by default will set deductibles and out-of-pocket maximums to calendar year.

☐ Other *(Requires prior approval)* _____

Will Sutter Health Plus be the only carrier? ☐ Yes ☐ No

If "No":

List total number of employees enrolled in other group health plan(s) _____

Name of other carrier(s) _____

Plan(s) offered _____

Prior carrier _____

Section C – Broker Information

Broker/Agent Name	**Broker Agency**
Broker Account Manager Name	**Sutter Health Plus Agent ID**
	C
Agent License Number and Expiration Date	**Agency License Number and Expiration Date**
Exp.	Exp.

Section D – Premium Payment Information

Section D1 – Initial Premium Payment

You can make your initial premium payment online or by check. If paying by check, it must be in the form of a corporate check payable to Sutter Health Plus and received before the group submission is considered complete. Temporary checks will not be permitted unless accompanied by a letter from your financial institution confirming your account name and address.

CHECK
Sutter Health Plus
P.O. Box 278136
Sacramento, CA 95827-8136

ONLINE
Pay your initial premium through the
Sutter Health Plus Online Payment Center:

sutterhealthplus.org/binderpayment

Section D – Premium Payment Information Cont.

Section D2 – Subsequent Premium Payments

You can make your subsequent premium payments online or by check.

CHECK

Please make your check payable to Sutter Health Plus and include your Sutter Health Plus account name and account number with your payment.

Sutter Health Plus
P.O. Box 278136
Sacramento, CA 95827-8136

ONLINE

After you register for a portal account, you can pay your monthly premium online through your Sutter Health Plus portal account and the Sutter Health Plus Online Payment Center.

shplus.org/employerportal

For more information, please call Sutter Health Plus Account Services at 1-855-325-5200.

Section E – Employer Agreement

If you have questions about completing this form, please contact Sutter Health Plus Account Services at 1-855-325-5200.

This application is part of the Group Subscriber Contract, which includes the *Evidence of Coverage and Disclosure Form* (*EOC*). By signing this application form, you are accepting the terms, conditions, and provisions contained in the enrollment form as well as those in the Group Subscriber Contract and *EOC*. You have the right to read the Group Subscriber Contract and *EOC* before applying for coverage with Sutter Health Plus. To obtain a copy, contact your broker or call Sutter Health Plus Account Services at 1-855-325-5200 (TTY 1-855-830-3500).

Mandatory Arbitration

Group, member (including any heirs or assigns) and Sutter Health Plus agree and understand that any and all disputes by and between them, including claims of medical malpractice (that is as to whether any medical services rendered under the health plan were unnecessary or unauthorized or were improperly, negligently or incompetently rendered), except for claims subject to ERISA, shall be determined by submission to binding arbitration. Any such dispute will not be resolved by a lawsuit or resort to court process, except as California law provides for judicial review of arbitration proceedings. Each party, including any heirs or assigns, to this Agreement is giving up its constitutional right to have any such dispute decided in a court of law before a jury, and instead is accepting the use of binding arbitration. I understand that the full arbitration provision is contained in the Group Subscriber Contract and *EOC*.

Employer Signature **Date**

Print Name and Title

Note: Generally, employers cannot impose a waiting period greater than 90 days. Benefits are effective the first of the month following the waiting period. If you have questions about rules on waiting periods, please consult your legal counsel.